

Mock Exams 2023

Mock Exams begin for sixth year students begin on beginning Monday, 30th January 2023 and for third years on Friday, 3rd February 2023. These exams finish on Friday, 10th February 2023 and are a vital part of a student's education and **attendance for these exams is compulsory**. The assessment of this work forms a vital part of the communication between parents, students and teachers regarding pupil's progress.

Rules for students regarding exams

- Normal school rules apply for the duration of the exams. Students are expected to attend school each day from 8.45am until 3.40pm (1pm on Wednesday, 4pm on Monday) in full school uniform. If a student is late to school, they must have the 'Explanation of Late Arrival' note to present at reception or to the Deputy Principal. If a student wishes to leave early, they must follow the usual school rules for leaving early.
- Students will be allocated a place to sit in their respective exam centre and must sit in that place for the duration of all the exams unless they are moved by a teacher.
- Students who are not doing an exam will study in their exam centre for the duration of the exam.
- Each student must have their own materials, e.g., pens, pencils, rulers, calculators, tables, etc. Sharing of materials is not permitted during an exam.
- Answer books will be provided for all exams if required.
- It is each student's responsibility to ensure that she knows what exam takes place on each day and that she has studied for the correct exam. Parents can access and download a copy of their daughter's exam timetable on the school website. A copy of the timetable and exam rules will also be displayed in the locker area.
- Students are not permitted to leave the exam centre during a test to go to the toilet unless absolutely necessary.
- Students are not permitted to communicate in any way with another student during an exam. If a student attempts to communicate with somebody else, their test will be cancelled and a comment to that effect will appear on their mock report.
- Schoolbags should not be taken into the exam centres where possible. Bags must be left in the designated areas and all valuables should be securely locked in lockers.
- Students should have all pencil cases and bottles of water on the floor for the duration of an exam, not on the desk.
- Mobile phones should be off and away and smart watches must not be worn.

For the smooth running of the exams, we ask for parent's co-operation by ensuring pupils arrive in plenty of time for their exams and adheres to these rules.