

Transfer Declaration of Interest Form

for candidates already in secondary school who are interested in applying to transfer to Holy Family Secondary School (1st, 2nd, 3rd, 4th, 5th & 6th year)



Before completing this form, we strongly advise parents to read very carefully HFSS Transfer Admissions Policy (for transfer candidates applying for places in 1st, 2nd, 3rd, 4th, 5th & 6th year). This Policy is available from the school office & on HFSS website (www.holyfamily.ie)

First Name(s) of Candidate (Pupil): _____

Surname: _____ Date of Birth: _____

Home Address: _____

Mother's / Guardian's Name: _____

Father's / Guardian's Name: _____

Home Telephone: _____ Main Mobile Number _____

Name of Current Secondary School: _____

Current Year/Class: _____

I have read and accept the terms and conditions of Holy Family Secondary School Transfer Admissions Policy.

Mother's Signature: _____ Date: _____

Father's Signature: _____ Date: _____

1. If this ***Declaration of Interest Form*** is for the current school year it will be kept by HFSS, for the duration of **this school year only**, as a record of your interest in applying to transfer to Holy Family Secondary School, from the secondary school in which you are now enrolled.

Where it relates to the **next school year** it will be kept by HFSS for that school year only.

2. In exceptional circumstances, when a place may become available during the school year, **Transfer Applications Forms** will be sent to you from the Admissions office for completion. *(Completion of the Application form does not guarantee a place – see No 3 below)*

Extract from Transfer Admissions Policy

3. *'Admission will be dependent on the availability of places, the availability of subjects, the availability of resources*, on the decision of the school on the candidate's suitability following receipt of Transfer Application Form Part B and/or following interview of the candidate and her parent(s) with the principal. Admission will only be granted if it is the view of the school that such an admission would be in the best interests of current pupils.'*

On return of the fully completed **Transfer Declaration of Interest Form** to HFSS, the candidate's name will be recorded on the **Declaration of Interest List** for either the current or the next school year.

For office use only

Acknowledgement of receipt of Transfer Declaration of Interest Form

Date received by the school _____ School Stamp/Initials _____

PLEASE REQUEST A COPY OF STAMPED FORM FOR YOUR OWN RECORDS